

**Marseilles Public Library
Board of Trustees Meeting
July 10, 2023**

The meeting was called to order by President Dee Crawshaw at 5:15pm. Those in attendance were: Jerri Brown, Janice Brozovich, Gene Carlson, Dee Crawshaw, Jeff Owens, Susan Roush, and Ralph Rowe. Absent were Jackie Hanlon and Lori Williamson.

Minutes: The June 2023 board minutes were submitted. A motion to accept the minutes was made by Owens and seconded by Roush. The motion was voted on, accepted, and the minutes of the April 2023 meeting were placed on file.

Correspondence: None

Treasurer's Report: The treasurer's report was submitted and reviewed. A motion to accept the treasurer's report was made by Brown and seconded by Rowe. The motion was voted on, accepted, and the treasurer's report was placed on file.

Visitors: Heidi Trettenero

Director's Report: The Director reported that there was low attendance at the summer reading program.

Personnel: None

Old business:

- a) Window replacement Owens suggested that the Library hire an architect to create a plan for new windows that would match the building's architecture.
- b) Conduct Policy: Owens made a motion and Brown seconded the motion to adopt the updated *Conduct Policy* that was previously submitted to the board for its review. The motion passed.

New business: Director's Retirement/Resignation Letter: Owens made a motion to accept the Director's letter of Retirement/Resignation and Brozovich seconded the motion. The Board regretfully accepted the letter and praised the Director, Jan Ambrose, for the great job she has done for her years of service as director and a Library employee. The Board unanimously agreed that they will miss her.

Executive Session: Owens made a motion that the Board go into executive session to discuss the replacement of the Director. The motion was seconded by Brown. The Board went into executive session at 5:39pm. At 5:51pm the Board returned from executive session with a motion by Owens and seconded by Carlson. The motion passed.

Brown made a motion to adjourn the meeting at 5:52pm, and it was seconded by Owens. The motion carried by unanimous acclamation.

The Marseilles Public Library Board of Trustees will hold a special meeting at the Marseilles Public Library on July 17, 2023, at 5:15pm to discuss the replacement of the Director..

The next regular monthly Marseilles Public Library Board of Trustees meeting will be held at the Marseilles Public Library on August 14, 2023, at 5:15pm.

Submitted by Janice Brozovich standing in for Lori Williamson, Secretary.