

Marseilles Public Library Board of Trustees Meeting

January 10th, 2022

The meeting was called to order by President Dee Crashaw at 5:15pm. Those in attendance were: Jerri Brown, Gene Carlson, Jackie Hanlon, Jeff Owens, and Lori Williamson. Janice Brozovich, Karen Latimer and Susan Roush were absent

Director Jan Ambrose was in attendance.

Minutes: A motion was made by Carlson and seconded by Brown to accept the December 2021 minutes as presented. The motion was unanimously approved by acclamation.

Correspondence: Thank you notes were read from Jan, Carla, Heide, Linda, Missy and Steve for their salary adjustment.

Treasurer's Report: The motion by Brown to approve the treasurer's report was seconded by Carlson and approved and placed on file.

Visitors: None

Directors Report: The painting in the magazine room was completed by Lyle Nelson. The motion to approve the bid was made by Owens and seconded by Carlson and approved. The trim work will be completed by David Raikes of the Laborer's Local. The roof has been inspected and pictures were passed around showing a leak in a gutter. Jan is working on the Per Capita Grant and the due date has been extended to February. A large number of DVDs were donated and being added to the library system for check out.

Old Business: A motion was made by Owens and seconded by Brown to accept the Adopt Materials Selection Policy, Computer and Internet Policy, Accidents/First Aid/Unsafe Working Conditions Policy, Immigration Compliance Policy, Confidentiality of Records Policy, Unattended Children After Hours Policy, and the Initial Ninety Day Period Policy. The motion was unanimously approved by acclamation.

New Business: The board reviewed and discussed chapter 1 of the Standards for Illinois Public Libraries. Updates of the Board Attendance Policy, Homebound Delivery Policy, Emergency Closing Policy, Records to be Retained, and Non-Resident Fee Policy were reviewed and placed on file. A motion was made by Carlson and seconded by Owens to accept the Library Dates Closed/Board of Trustees Meeting Date for 2022. The motion was unanimously approved by acclamation.

Owens made a motion seconded by Brown to adjourn the meeting at 5:49pm. The motion carried by unanimous acclamation.

Submitted by Lori Williamson standing in for Karen Latimer, Secretary.