

Marseilles Public Library  
Board of Education Meeting  
February 14, 2022

The meeting was called to order by President Dee Crawshaw at 5:15 p.m. Jerri Brown, Janice Brozovich, Gene Carlson, Karen Latimer, Jeff Owens, Susan Roush and Lori Williamson were present. Jackie Hanlon was absent.  
Director Jan Ambrose was in attendance.

**Minutes:** The minutes were accepted as presented

**Correspondence:** A thank you note from a staff member was read.

**Treasurer's Report:** The motion by Williamson to approve the treasurer's report was seconded by Brozovich and unanimously approved by acclimation.

**Visitors:** None

**Committee Reports:** Steve has done a good job cleaning the sidewalks of snow and making them safe. The new snow blower is making the job much easier

**Director's Report:** The painting is finished in the Magazine Room and the replacement of the books and organizing the room is almost complete. The staff continues to provide coloring pages and crafts for the young patrons. They plan to have a coloring poster for them to work on. The director attended the West of 47 meeting at LaSalle library and attended the Rails Member Update via zoom. The Per Capita Grant for 2022 has been completed as well as the IL stats survey. The new firewall is now installed.

**Old Business:** A motion was made by Carlson and seconded by Brown to adopt the updates of Board Attendance Policy, Homebound Delivery Policy, Emergency Closing Policy, Records to be Retained Policy and Non-Resident Fee Policy.  
The motion was unanimously approved by acclimation.

**New Business:** The Standards for Illinois Libraries: chapter 2 Governance and Administration. Policy updates of Materials Selection, Computer and Internet, Accidents/First Aid/Unsafe Working Conditions, Immigration Compliance Confidentiality of Records, Unattended Children After Hours Initial Ninety Day Period were reviewed and placed on file. Election of a new board treasurer was held. Carla Elliott will assume the staff payroll. The other budget items will be discussed with the city. A memorial was established for Dorrie and Eric. Donations can be made at the library. The possibility of becoming A Driver's License renewal facility was discussed and tabled until more information is available.

Roush made a motion seconded by Brown to adjourn the meeting at 5:53 p.m.  
The motion carried by unanimous acclimation.

Karen Latimer, Secretary