

Marseilles Public Library
Board of Trustees Meeting

April 11th, 2022

The meeting was called to order by President Dee Crawshaw at 5:15 p.m. Jerri Brown, Dee Crawshaw, Jackie Hanlon, Jeff Owens, Susan Roush and Lori Williamson were present. Janice Brozovich, Gene Carlson and Karen Latimer were absent. Director Jan Ambrose was in attendance.

Minutes: A correction was made taking out the sentence will be on signature line for checks. It should read two names on the account Jeff Owens and Janice Brozovich and only one signature needed for checks. Motion by Owens to approve the correction seconded by Brown motion carried.

Treasurer's Report: Motion by Brown to approve the treasurer's report seconded by Hanlon unanimously approved by acclimation.

Visitors: None

Committee Reports: None

Director's Report: The Library Certification was filed. Illinois Gas and Electric gave us a lower rate starting in May 2022. Over three hundred children's books were checked out in month of March and over half of the adult books checked out were large print. Will be spending more money because programs are coming back. Summer reading program theme is Read off the Beaten Path and will have a town scavenger hunt. The Friends of the Library book sale will be Friday, July 8th and Saturday, July 9th. The Friends of the Library will be making ice cream sandwiches.

Old Business: The workers from the labor hall will be coming back to pour concrete in the basement hall and closet. Motion by Owens to adopt the At Will Employment and Donations Policy seconded by Brown motion carried. Received another \$450 for the memorial for Dorrie. Also received a \$300 donation which will be used to buy large print books. The city of Marseilles has started to put payroll into Locis starting with January of 2022. Checks for April 15th payday will be hand written. The first check from the city will be on May 5th and then every two weeks. Moving from twenty-four pay periods to twenty-six. Authorized signers are Cheryl Gray and Lesley Hart. Jeff read the agreement with the city motion by Hanlon to accept agreement seconded by Brown motion unanimously approved by acclimation. In the process of setting up account at OSB with checks being ordered. Will keep the Marseilles Bank account open. The library has a CD coming due and we need to decide if we want to invest in mutual funds. We owe \$38,000 for the elevator should we pay that off?

New Business: Went over Standard for Illinois Libraries: Chapter 4 Access. The yearly ADA training for staff is done. A Certificate of Deposit rolled over at .70. When get receipt for filing the Statement of Economic Interest give to Jan.