

**Marseilles Public Library
Board of Trustees Meeting
September 9, 2024**

The meeting was called to order by President Dee Crawshaw at 5:15pm. Those in attendance were: Jeri Brown, Janice Brozovich, Gene Carlson, Judi Johnson, Jeff Owens, Susan Roush, and Ralph Rowe. Absent was Lori Williamson.

Minutes: The August 2024 board minutes were submitted for review and a correction was made. A motion to accept the corrected minutes was made by Carlson and seconded by Brown. The motion was voted on, accepted, and the minutes of the August 2024 meeting were placed on file.

Treasurer's Report: The treasurer's report was submitted and reviewed. A motion to accept the treasurer's report was made by Brown and seconded by Roush. The motion was voted on, accepted, and the treasurer's report was placed on file.

Correspondence: Johnson Control Fire Protection Service. A letter from Johnson Control Fire Service was received advertising and seeking a fire alarm proposal. No action was taken.

Visitors: None

Committee Reports:

1. **Budget and Personnel:** No report
2. **Building and Grounds:** No report
3. **Library Services & Policies:** No report

Director's Report: The Director indicated that the magazine room is cleared out. The Director stated that the Library has unused and outdated equipment – (this was discussed in new business).

Old business:

1. Windows: No discussion on this topic
2. Computer Replacement: Rowe suggested purchasing three computers for patron use and one computer for the Library office from Costco. A discussion was held. A motion was made by Owens and seconded by Johnson to purchase three computers for patron use and one computer the Library office. The motion passed.
3. Policy Updates: Rowe and Brown will review the Library policies. No further action.

New business:

1. Outdated equipment: The Director indicated that the Library has two typewriters and a laminator that have not been used for some time. Owens made a motion giving the Director the authority to sell the equipment. The motion was seconded by Brown. The motion passed.

Owens made a motion to adjourn the meeting and seconded by Johnson at 5:50pm. The motion carried by unanimous acclamation.

The next Marseilles Public Library Board of Trustees meeting will be held at the Marseilles Public Library on Tuesday, October 15, 2024, at 5:15pm.

Submitted by Janice Brozovich standing in for Lori Williamson, Secretary.