

**Marseilles Public Library
Board of Trustees Meeting
November 14, 2022**

The meeting was called to order by President Dee Crawshaw at 5:15pm. Those in attendance were: Janice Brozovich, Dee Crawshaw, Jackie Hanlon, Jeff Owens, and Susan Roush.. Absent were Jerri Brown, Gene Carlson, and Lori Williamson.

Minutes: The October 2022 board minutes were submitted. A motion to accept the minutes was made by Owens and seconded by Roush. The motion was voted on, accepted, and the minutes of the October 2022 meeting were placed on file.

Correspondence:

- a) The Marseilles Public Library Board of Trustees received a letter of resignation from board member Karen Latimer. Owens made a motion to accept the resignation with great regrets, and Hanlon seconded it. The motion passed.
- b) The Marseilles Public Library Board of Trustees received a letter from Heide Trettenero, Girl Scout leader of Girl Scout Troop #1667, requesting permission to hold their annual "lock-in" holiday party/event at the community room of the Marseilles Public Library on the evening of December 10, 2022, to the morning of December 11, 2022. Roush made a motion to grant permission for the Girl Scouts to use the library community room for this event. The motion was seconded by Owens. The motion passed.

Treasurer's Report: The treasurer's report was submitted and reviewed. A motion to accept the treasurer's report was made by Brozovich and seconded by Roush. The motion was voted on, accepted, and the treasurer's report was placed on file.

Owens reminded the board that, pursuant to Illinois minimum wage law, the two new employees' wages will go up to \$13.00/hour on January 1, 2023.

Visitors: None

Director's Report: The Director reported that she is applying for grants for building repairs, and the City of Marseilles plans to help financially.

The Director stated that the plans and program are complete for the upcoming Family Reading Night that will be held on Thursday, November 17, 2022, at the Marseilles Elementary School from 5:00pm to 6:30pm.

Personnel: None

Old business:

- a) Owens made a motion to adopt the "conduct policy" as stated in the Standards for Illinois Public Libraries, and it was seconded by Hanlon. The motion passed.
- b) Owens made a motion to adopt the "youth/young adult services policy" as stated in the Standards for Illinois Public Libraries, and it was seconded by Brozovich. The motion passed.

New business: None

Executive Session: At 5:50pm a motion was made by Owens to go into executive session for the purpose of discussing personnel, and it was seconded by Roush. The motion passed.

At 6:00pm a motion was made by Owens to return from executive session, and it was seconded by Hanlon. The motion passed.

Roush made a motion to adjourn the meeting at 6:02pm, and it was seconded by Brozovich. The motion carried by unanimous acclimation.

The next Marseilles Public Library Board of Trustees meeting will be held at the Marseilles Public Library on December 12, 2022, at 5:15pm.

Submitted by Janice Brozovich standing in for Lori Williamson, Secretary.